



# CROSS OF CHRIST

PRESCHOOL

## Family Handbook

### 2026-2027

Cross of Christ Preschool  
11655 W. McMillan Rd.  
Boise, ID 83713  
Office Number: (208) 375-3992

*Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." Matthew 19:14*

# Staff Contact Information

Lead Teacher: Michelle Lowry  
Email: [preschool@cocboise.org](mailto:preschool@cocboise.org)

Director: Julie Hein  
Email: [preschool.director@cocboise.org](mailto:preschool.director@cocboise.org)

Office Staff: Mandy Watkins & Lacey Butterfield  
Email: [admin@cocboise.org](mailto:admin@cocboise.org)

Lead Pastor: Greg Hein  
Email: [greg.hein@cocidaho.org](mailto:greg.hein@cocidaho.org)

Boise Campus Pastor: Matt Hatzung  
Email: [matt.hatzung@cocidaho.org](mailto:matt.hatzung@cocidaho.org)

## Licensure

Preschool Facility License: **074085L**  
Date Renewed: **July 2025**

Our facility has been inspected by our state licensor and meets Idaho state law requirements.

## Cross of Christ Evangelical Lutheran Church

We invite you to join us for worship at any time!

### **Boise Campus**

Worship Services: Sundays at 8:30 & 11:00am  
Adult Bible Class & Kids' Sunday School: Sundays at 9:45am

### **Nampa Campus**

Worship Service: Sundays at 9:30am  
Adult Bible Class & Kids' Sunday School: Sundays at 10:45am

## **Welcome to Cross of Christ Preschool!**

Dear Parents/Guardians,

Our children are a very precious gift given to us by our loving heavenly Father. Thank you for entrusting Cross of Christ with the education and care of your child! It is our honor to work with you to train your child to know the love of their Savior, Jesus Christ.

One of the keys to our educational program is the close working relationship between the preschool, the parents/guardians, and Cross of Christ Church. You and your child are very important to us. Working together with you, we see our preschool program is an extension of the home. We value open communication between the families and staff. We will work to establish relationships based on trust that will assure you and your family have a positive preschool experience this year.

In this Christian atmosphere your children are seen as unique and special gifts from God and are treated with love and respect. They will be cared for in a gentle and loving way by our dedicated staff. We seek to impart timeless Christian values and worldview to equip the students to face an ever-changing world. We will provide a high-quality educational experience based on sound pedagogical, developmentally appropriate principles that meet or exceed state standards.

We are thankful to make Cross of Christ Preschool available to the families of our community. We want all children to know and cherish how much Jesus loves them.

This handbook is a guide for you to better understand the way in which we carry out our ministry through our preschool. Please read the information carefully so you will know what to expect throughout the year. The faculty and staff of Cross of Christ are looking forward to serving you and your child. May our Lord and Savior, who commanded us to feed his lambs, help us and guide us in carrying out this important and most rewarding work.

**Should you have any further questions, comments, or concerns please feel free to contact us!**

In Christ's Service,

**Greg Hein**

Lead Pastor

## **Mission Statement**

Cross of Christ Preschool exists to impact young lives for eternity

## Curriculum and Program Description

The Cross of Christ curriculum is centered on the Bible, the true Word of God. Guided by this Christ-centered foundation, we offer developmentally appropriate activities and experiences in the following areas:

**Spiritual Development:** Bible stories/crafts/dramatic play, application of faith, memorization of prayers/Bible verses/songs

**Intellectual Development:** Reading/language arts, math, science, Kindergarten readiness, problem solving

**Physical Development:** Large and fine motor skills, music and movement, creative play, bodily awareness, balance, and coordination

**Social Development:** Manners/social skills, communication with adults and peers, community awareness, flexibility

**Emotional Development:** Focus, self-regulation, identification and expression of feelings and opinions, nurturing of a positive self-image, safe risk-taking, independence skills

**Creative Development:** Arts and crafts, self-expression, music and movement, purposeful play, exploration

## Non-Discrimination Policy

Cross of Christ is an equal opportunity preschool for all staff, parents/guardians, and children. At our preschool, we will not discriminate based on race, creed, color, national origin, sex, gender, sexual orientation, age, religion, ability, marital status, veteran's status, class, socio-economic status, differing physical or mental abilities, use of a trained dog or service animal by a child or family member or communication and learning style. We strive to comply with Idaho law requirements and the ADA.

## Program Offerings

Preschool families may choose half day morning classes or full days, with the following scheduling options listed below. Note that the main instructional time occurs during the morning session with our lead teacher; afternoons include a rest time and extended learning opportunities with our preschool aide.

2-day: Tuesday/Thursday

3-day: Monday/Wednesday/Friday

5-day: Monday-Friday

All **full** day classes begin at 9:00 AM and end at 3:00 PM.

All **morning** classes begin at 9:00 AM and end at 12:00 PM.

## Fee Schedule for the 2026-2027 School Year

**One-time non-refundable Registration Fee (holds your child's spot): \$100**

No. of classes attending	Full Day	Half Day
2	\$342 per mo.	\$200 per mo.
	\$2,930 per yr.	\$1,707 per yr.
	(\$3,085 after 9/1)	(\$1,797 after 9/1)
3	\$484 per mo.	\$282 per mo.
	\$4,140 per yr.	\$2,410 per yr.
	(\$4,359 after 9/1)	(\$2,538 after 9/1)
5	\$703 per mo.	\$409 per mo.
	\$6,005 per yr.	\$3,497 per yr.
	(\$6,321 after 9/1)	(\$3,681 after 9/1)

## School Year Calendar and Closures

Our school year runs from Labor Day through Memorial Day with school vacations running in accordance with the West Ada School District. The Preschool will remain open on West Ada School District "In-Service" and early release days unless otherwise specified.

We observe the following holidays; therefore there will be no school on:

Thanksgiving	Idaho Human Rights Day/MLK Jr. Day	Spring Break
Christmas Break	President's Day	Fall Conference Break

In cases of inclement weather, we will follow West Ada School District for closing.

Weather-related closures will be publicized on our Facebook page, our class app, and via email.

In the event of an emergency closing unrelated to weather, parents will be contacted by phone and/or our class app in an attempt to make sure all are aware.

# School Readiness and Registration Requirements

## Is your child ready for preschool?

They must be able to:

- Work and play with other students of the same age
- Use the bathroom by themselves and be daytime toilet trained, including handling their own clothing, wiping, and washing their hands.
- Sit for short periods of time and attend to a task
- Participate in discussions: one-on-one, small groups, and a large group.
- Listen to and follow simple directions.

## Registration Requirements

- The child is three or four years old before September 1st of the enrollment year
- You can verify your child is ready for preschool as described above
- All enrollment forms must be completed and received prior to your child's first day
- Copies of immunization records accompany the application
- The non-refundable registration fee is due when the registration form is turned in. By doing this, your child's place in our program will be guaranteed and certain supplies will be purchased for your child.
- Parents of transfer students may be asked to bring their child to preschool for screening if the classroom teacher feels it is appropriate.

## Immunizations

Idaho State Law (Idaho Code 39-1118) requires licensed childcare providers to keep immunization records on file for all children ages 4 months to 12 years. Immunization records must include name of child, date of birth, and the day, month, and year of each immunization the child received. Immunization records must be provided before the child starts attendance at Cross of Christ Preschool. Children with immunizations missing, incomplete, or not up to date will be excluded from Cross of Christ Preschool until documentation of current immunizations is provided. Parents are responsible for providing current documentation each time the child completes a series.

The Idaho Medical Freedom Act (Senate Bill 1210) took effect on July 1, 2025 and bars educational institutions from requiring immunizations as a condition of enrollment. Therefore, vaccine exemption forms are accepted in place of immunization records.

## Financial Payment, Policies, and Procedures

*Please direct all financial questions to Deb Arstein at [deb.arstein@cocboise.org](mailto:deb.arstein@cocboise.org)*

## Registration Fees

All students pay a registration fee yearly that is non-refundable. There will be no discounts given on registration fees.

## **Financial Assistance**

Financial assistance will be given on a case-by-case basis and when there is funding available to give and it is proven to be needed. Please see the director or pastor if the need is great.

## **Tuition Fees**

### **Program Rates**

All program rates are located on the 5th page of this handbook, as well as on our website. Your financial agreement will specify your child's days and hours of care. Rates will be evaluated yearly.

### **Payments Due**

Parents/Guardians are required to pay for the time their child/ren are scheduled to be in care. In other words, parents/guardians are paying for a space regardless of the child's attendance. Monthly tuition fees are due by the 1st of each month and will be considered late by the 5th of each month. If an occasion were to arise which would not allow you to meet the 1<sup>st</sup> of the month payment, be sure to speak with the director promptly. Tuition may be paid monthly or annually (5% discount on tuition if full year's payment is paid by the first day of school). A student shall remain in enrollment with current tuition payments. Tuition for late enrollees will be prorated for the month.

If a child is asked to withdraw from school for behavioral problems, prorated tuition for that month will be refunded. In the event a parent withdraws a child from school, the parent must give a 30-day written notice to apply the prepaid last month's tuition. There will not be a tuition refund for the current month. If a full year's tuition is paid, a refund will be issued for the following month through May.

For those choosing the monthly tuition option, tuition invoices will be sent out monthly. Payments can be made on our secure online portal, or by check or money order, which should be made payable to Cross of Christ Preschool. Cash payments will not be accepted. There is a \$20.00 return check fee. We are licensed with the City of Boise; however, we are not certified to accept ICCP payments. The registration fee is non-refundable. In case of extended absences, tuition must be kept current in order to maintain the child's place on the roster.

### **First and Last Month's Tuition Policy**

For families choosing the monthly tuition payment option, payment for the first and last month's tuition must be paid on or before September 1st. For students enrolling after September 1st, current tuition and last month's tuition is due prior to starting school. Payment for the last month's tuition will be held as a credit throughout the school year and applied on May 1st.

### **Late Fees**

Preschool accounts are considered **PAST DUE** if no payment has been received by the 5<sup>th</sup> calendar day of the month. A late fee of \$10.00 will be charged to each past due account. If no arrangements have been made with the director after two weeks, the Education Councilman

has the right to refuse service until such time as tuition is paid in full. Cross of Christ Preschool does not wish to turn away a student due to tuition issues. Parents can avoid the above steps by making their needs known to the director, pastor or office manager.

### **Late Pick-up**

Children who are picked up after their scheduled time may have their account **charged \$10.00 for every 15 minutes late**, as Cross of Christ will be required to pay staff overtime for the delay. It is very important that you communicate with us in the event you are unable to pick up your child. Even then, it is at the discretion of the director whether charges will be reduced or waived.

### **Multi-Child Discount**

A 10% discount on tuition will be given for each additional preschooler when a family enrolls multiple children. A family is defined as children with at least one common parent/guardian who reside together. The multi-child discount is applied to the child(ren) with the lower tuition rate.

### **Vacations and Student Absences**

Tuition covering periods of child absences for family vacations or other recreation will not be discounted, prorated, or refunded. Tuition covering periods of student absences (**greater than 20 consecutive school days**) due to extended student illness, medical recovery, or death of an immediate family member will be considered for discount or prorating. A note from a doctor may be required. When students are absent for greater than 10 days, you will be given the option to disenroll and then attempt to re-enroll upon return or continue to pay tuition to guarantee your spot.

### **Early Withdrawal Policy**

In the event that a parent withdraws a child from school prior to May, the last month's tuition will be applied to the last month of the child's attendance. Thirty (30) day written notice is needed to apply the tuition for the last month of enrollment. If thirty (30) day written notice is not given, the tuition may not be refunded. For families who have selected to pay in full, the reimbursable amount will be processed and mailed within thirty (30) days.

## **Attendance Records and Building Access**

For the safety and welfare of our students and staff, the church doors will be closed during school hours. Outside doors will be opened 15 minutes prior to the start/end of class and remain open 15 minutes after class has begun/ended. If you need to access the building during the day, please utilize the west entrance as we keep the doors locked for preschoolers' safety, but have a buzz-in doorbell that is monitored by our office staff.

In the morning, the classroom door will remain locked until five minutes before class begins to allow our teacher and aide to prepare for the day.

At drop-off, sign in your child and assist them in dropping off their backpack at their cubby. A teacher will meet your child at the doorway and bring them into the classroom. Please pick-up your child promptly at the end of class. Children will be dismissed into the lobby one at a time. At pick-up, sign out your child. If you need to bring other children with you to pick-up your child, please closely monitor their behavior, regardless of age.

Parent/guardian signatures and dates are extremely important for the safety of the children. Please be aware of the following:

- You need to come in when you first arrive in the morning to sign your child in and again when you pick your child up.
- Your signature in the morning acknowledges that your child is now our responsibility.
- Your signature in the afternoon acknowledges that your child is no longer our responsibility.
- In case of fire or disaster, it is the only record that your child is on the premises. We use the sign-in sheets to account for every child that is signed in. Without your signature, we have no quick reference that your child is in attendance that day.
- State Licensing requires that every child be signed in with a first and last name and date. When they inspect our facility, we can be cited for any child not signed in or out of the program. It is our responsibility to see that every parent/guardian understands the importance of the sign-in/out signature.
- If someone other than yourself is picking up or dropping off your child, please make them aware of this procedure as well.

Please notify the teacher when your child will be absent through the class texting app or at the preschool phone number (208-375-3992). Leave a voicemail if there is no answer. Parents are asked to report to the director if an extended absence occurs. This allows the school to know the intent of the parents to keep the child enrolled as a student.

## **Pick-Up and Drop-off Procedures**

The transportation of the child to and from school is the sole responsibility of the parent. Written permission from the parent is necessary for any other person to pick up the child; this includes carpooling. Any change is important and must be noted.

To ensure the safety and care of your child while entering and leaving the Preschool:

- Park your car, turn off your engine and walk your child into the classroom.
- Please use the west side entrance for dropping off and picking up.
- Adults are asked to assist their child in going to the bathroom and washing their hands before leaving the child in the care of the teachers.
- Please arrange for the child's regular, prompt attendance when healthy.
- All children must be signed in and out of the facility with no exception. This is necessary for our accountability and your child's safety.

- Those picking up children must be at least 16 years of age to sign children out.
- The school staff must be notified if anyone other than a parent, primary guardian or regular daycare provider is to pick up your child. Upon pick-up, this individual must show a photo ID for the child to be released. If this is a change that will happen more than two times, please update your child's file.
- In family situations where custody issues apply and restraining orders are in effect, we must be fully apprised of the situation so that we can uphold the court-ordered custodial requirements. Without court-ordered documentation, Cross of Christ cannot and will not get involved in custody issues, and therefore cannot legally keep a child from leaving with a biological parent.
- If a pick-up person appears intoxicated i.e. alcohol, prescription or other drug use, the teacher will not release the child but will offer to call a taxi, Uber, rideshare, relative, or authorized person to pick up the child. The pick-up person will be informed that if they drive off (with or without the child), law enforcement will be notified along with Child Protective Services. Driving under the influence is against the law.
- Please call, text, or email the office or director each time your child will be late or absent for any reason.
- On-time pick-ups are essential. Your child is counting on you. As noted above, there may be a late charge of \$10 for every 15 minutes for late pick-ups. In any case please notify the staff if you are going to be late for any reason. The Director has the right to waive this charge in extenuating circumstances. Any charges imposed under this provision will be payable at the same time or before the next tuition payment, but no later than 30 days after the charges were accrued. Failure to pay fees are described in the "Late Fees" section.

Your child will be allowed to leave only with a parent/guardian or those individuals listed on the Registration Form. If an adult arrives to pick up a child, but is not known personally by the teacher/aide, the adult will be asked to provide **photo identification**—even if the adult is on the authorization list in the office.

## Daily Routine

A typical day at Preschool will include: Daily Bible Stories, Language Arts, Creative Play, Memorization, Math & Science, Arts & Crafts, Fine Motor Skills (use of writing and craft tools), Large Motor Play (indoor/outdoor play), Music and Movement, Social and Emotional Development, Community Awareness. To allow our teacher to maintain flexibility as desired, each day may be slightly adjusted.

### A Sample Day

9:00 - 9:50 - Free Choice Time / Play-Based Centers

9:50 - 10:15 - Circle Time

10:15 - 10:20 - Bathroom

10:20-10:30 - Snack

10:30-10:45 - Recess

10:45-11:00 - Bible/Prayer

11:00 - 11:35 - Small Group Time

11:35-11:50 - Music & Movement

11:50-12:00 - "Good-Bye" Circle/Pack up Backpacks/

\*11:45-12:00 - Chapel on Wednesdays & Thursdays (parents/guardians are always welcome!)

12:00 - Pick Up for Half Day Students

12:00-12:30 - Wash Hands/Prayers/Get Lunch Boxes/Lunch

12:30-12:50 - Recess

12:50-1:00 - Story Time/ Cot Set-Up

1:00-1:30 - Rest/Nap Time

1:30-2:00 - Table Activity/STEM/Games

2:00-2:30 - Centers

2:30-3:00 - Snack & Recess

3:00 - Pickup Up for Full Day Students

## **Illness Policy**

- Notify the teacher when your child will be absent. Please use the class app or call!
- Please do not bring a sick child to school! When in doubt, it is best to keep your child home. Please reach out prior to coming if you have questions regarding an illness.
- If your child has had a fever, diarrhea, or vomited within the past 24 hours, do not bring your child to school.
- All contagious illnesses (COVID, pink eye, etc.) or situations (head lice, etc.) or exposures should be reported to the teacher so that others can be informed. In such cases, a child's identity will be held in strict confidence.

## **Clothing and Footwear**

- Children should come to school in clothes that are easy to move in and easy to launder, as we often participate in play activities and messy crafts.
- Outerwear and layers that are easy to fasten/zip/button independently are a plus. Please work on putting on and removing these layers with your child at home!
- Please label as many pieces of clothing/outerwear and other items brought to school as possible.
- Attire should be free of any holes, well-fitting, and clean.
- Please refrain from coming to school in pajamas, slippers, dress-up clothes, play jewelry, or dress-up shoes.
- There should be no offensive or suggestive pictures or words on clothing.
- If dresses or skirts are worn, shorts or leggings must be worn underneath.
- Children should wear proper fitting closed-toed shoes.
- Children need a sweatshirt/jacket and gloves/hats depending on the weather.
- Parents/Guardians need to provide a complete extra change of clothing in a gallon size Ziploc bag labeled with your child's name (in case of accidents) to be kept inside each child's backpack.

## Discipline Policy

- Effective discipline stems from careful planning, consistency, and an understanding of child development. Our teachers strive to develop a positive relationship with each child and redirect unacceptable behavior. Proper Christian discipline in our Preschool is maintained and exercised in a loving manner in keeping with the Law and Gospel.
- Corporal punishment as a manner of discipline will NOT be used nor will it be tolerated. Cross of Christ is a safe place for all children. Under no circumstances will any staff member or volunteer use physical punishment (spanking, slapping, child restraint, etc.) as a form of discipline, behavior management, or for any other reason.
- Discipline will not be physically or emotionally abusive, nor will it be used to violate any personal rights, such as the use of food and sleep as punishment. To this end, we will not tolerate bias and bullying of any kind. We ask that parents/guardians respect and adhere to this policy while on the premises.

We are committed to providing an atmosphere that fosters joy, trust, security, comfort, and an environment that encourages caring and cooperative relationships. As a result, the children learn to relate to each other in positive ways. Our objective is to assist children to develop self-control and self-confidence, as well as sensitivity in their interactions with others. Intervention focuses on addressing the child's behavior, developing character, and preserving their integrity. It is important for the children to realize what they did and how it affects others. Boundaries are explained to the children in a positive manner, emphasizing what to do rather than what "not" to do.

Our goals are to:

- Provide a gently consistent discipline, which helps children feel secure and loved.
- Help children develop self-control that is appropriate for their age, developmental level, and specific needs.
- Prevent possible behavior concerns through modeling and role-playing conflict/resolution.
- Redirect children to more appropriate activities and behavior as well as using words to solve problems and express feelings.
- Help children overcome bias and bullying stereotypes by showing them we are all sinful and no one person is more sinful than another.
- Show that we are all God's children, regardless of what we look like, dress like, sound like, where we come from, or what our family structure is. God has made each one of us unique. We want children to know our differences are what make us who we are, and we should celebrate them.

If a child displays behavior that endangers themselves or others, or is in direct disobedience to classroom standards, the following actions may be taken:

- A conversation about what is happening and how to reach a resolution

- Open-ended questions to make them think and come to a positive solution
- Visual cues
- Encouragement to do what is appropriate (i.e. “I know you know how to sit properly, show me you can do it.”)
- Re-direction towards another activity
- Loss of privilege (not of food or sleep) – such as the activity or learning toy that caused the offense
- Chill-out time – encouragement to head to an area where they can calm down and rethink their actions and then come back when they feel their bodies and minds are calm

You are the primary caregiver for your child. We are here to serve you as you train and build character in your child so they might shine their light for Jesus. Know that we will always treat your child with utmost love, respect, and fairness.

*He who ignores discipline despises himself, but whoever heeds correction gains understanding.*

Proverbs 15:32.

*Children obey your parents in the Lord, for this is right. Honor your father and mother, which is the first commandment with promise: that it may be well with you and you may live long on the earth.* Ephesians 6:1-3

At Cross of Christ, we will work with each individual child promoting consistent care and maximizing opportunities for children to grow in all ways. When a child exhibits behavior that presents serious safety concerns for themselves and/or others, and the staff is not able to reduce or eliminate the safety concern through reasonable modifications, the child’s ability to attend preschool will be terminated. Examples of such behavior are continuous biting, throwing objects at others including staff, hitting with objects, leaving the facility, etc.

Prior to expulsion of services due to a child’s behavior, Cross of Christ may take the following actions:

- A parent/guardian meeting will take place.
- The expulsion policy will be reviewed with parents/guardians.
- A record of incidents leading up to the expulsion will be presented to the parents/guardians to include meetings held to discuss the behaviors. All records will include the date, time, staff involved, and details of the incidents.
- Parents/Guardians will be given a copy of the steps that were taken to avoid expulsion, to include a copy of the behavioral plan that will describe any relevant changes made to the environment and/or staff.
- We will give the parents/guardians referrals to community-based programs that might be able to better help their child.

- Tuition for the remainder of the month will not be credited back.
- We will keep the child and family in our prayers that they may obtain the help that is needed for their child to continue to grow.

Discipline is based on an understanding of the child's needs and stages of development. Discipline and guidance are designed to help the child develop self-control, acceptable behavior, and respect for the rights of others. Discipline is fair, reasonable, consistent, and related to the child's behavior.

You will be notified of any disciplinary problems. Discipline of a student will not be severe, humiliating, or frightening. It will not be associated with food, rest, or toileting.

A child may be asked not to return to the group when one or more of the following conditions are continually observed:

- A child's conduct hurts or endangers another child(ren).
- There is deliberate destruction of property.
- A child's behavior is unruly, disruptive, prevents other children from participating in the class activities, or causes an undesirable atmosphere in the room.
- A child consistently requires more of the teacher or teacher's aide time than our teacher/child ratio allows.

### **Termination of Services**

Cross of Christ reserves the right to cancel or suspend the enrollment of a child for the following reasons:

- Non-payment or excessive late payment of fees
- Repeated late pick-up of children
- Inability of the child or parent/guardian to adjust to the daily program
- Physical or verbal abuse of staff or children by parent/guardian or child
- Discipline matters that cannot be resolved
- Refusal to keep all enrollment paperwork up-to-date and submit changes
- Not abiding by the policies outlined in the parent/guardian Handbook

The director will speak with the parent/guardian to discuss the situation prior to making any changes to the child's enrollment status.

### **Disenrollment Initiated by the Parent/Guardian**

The parent/guardian must provide written notice to the office of their intent to disenroll their child from the Preschool. Two weeks advance notice is required, or tuition rates will continue to accrue for the two-week period. If the child is withdrawn without written notice, tuition will

continue to be charged until written notice is provided.

### **Trial Period**

Sometimes it can take a while for a child to adjust to a new routine and environment, therefore, we will give a two-week trial period. This period will be used to observe your child's adjustment to the center, routine, and others around them. During this time, we will be in regular contact with you on their progress or any concerns. If at the end of this period it is deemed that the child is still having trouble adjusting, it could be suggested that the child might be a better fit somewhere else. In this case a penalty would not be assessed for termination of service.

## **Birthdays**

Your child's birthday (or half-birthday for summer birthdays) is an important day and we want to celebrate it! If you wish to bring in a special treat for that day, please speak with the teacher(s) beforehand. All treats must be pre-packed with a nutrition label and not home baked. If you do not want your child to participate in the special treat, or your child has allergies, please provide an alternate treat as a replacement for your child. Non-food treats, such as pencils or stickers, are a great idea too!

## **Snack Policy**

Children will have a snack each morning, and full-day students will have another snack each afternoon. We offer two options for all parents:

1. Parents can donate bulk snacks to be kept on campus and distributed by the preschool staff. We ask for one donation at the beginning of the year and another donation after Christmas. A list of suggested allergy-safe foods will be provided at those times. Please note that we prefer items not to be individually packaged, and that items must be unopened and commercially prepared.
2. Parents can choose to pay a snack fee rather than provide snacks. (Half Day: \$25; Full Day: \$50 for the whole year)

Special treats on birthdays or "half birthdays" are allowed, but must be store-bought and in original packaging including an ingredient label. Please coordinate with the classroom teacher in advance.

Cross of Christ Preschool will be considerate of food allergies in preschoolers. We will work in cooperation with the parents of the preschoolers with special dietary needs to the best of our abilities.

## **Preschool Supply List**

Below is a list of items we need every child to have at school. There will be additional school supplies requested closer to the start of the school year, such as markers, glue, etc.

- 1 complete set of extra clothes. These clothes need to fit inside a closed and labeled 1-gallon size Ziplock bag and will be kept in each child's backpack (please monitor throughout the year for fit and weather appropriateness):
  - 2 pairs of underwear
  - 1 pair of pants or shorts
  - 1 shirt
  - 1 pair of socks
- Lunch box (afternoon students only) – please bring a small child-friendly size and one that your child can open and close easily. Please clearly label your child's lunchbox with your child's name.
- Water bottle clearly labeled with your child's name
- Standard sized backpack that can fit an 8.5" X 11" piece of paper

**Please do not bring any toys from home unless it is on show-and-tell day.**

## **Field Trips**

There will be occasional field trips during the school year. Field trip costs are not included in the tuition payments. Information on each field trip will be provided by the teacher. Transportation will be provided by parents or guardians.

### **Field Trip Fees**

The cost of field trips is separate from tuition. When going on a field trip, or having a field trip come to the preschool, parents/guardians will be notified of the cost at least two weeks in advance. Everyone on the field trip will be required to pay.

## **Safety**

Safety is our utmost priority when your children are under our care. For this reason, all individuals working with your child are fully licensed by the City of Boise after completing a background check. Staff are also certified in First Aid and CPR.

We keep our external doors locked throughout the day except for the 15 minutes surrounding morning dropoff, chapel/noon pickup, and afternoon pickup, and our classroom door also remains locked during the school day. Guns, weapons, and ammunition are prohibited from being brought or housed on campus during working hours. The use and/or visual possession of alcohol, tobacco, vaping, cannabis, and illegal drugs, in any form including associated paraphernalia are prohibited on our property during business hours.

We conduct monthly fire drills and have other emergency plans in place.

We are insured through Church Mutual; we provide liability insurance for everyone in the building.

While we strive to go outside for recess as often as possible, we will stay indoors when the Air Quality Index is in the “Unhealthy” range or in situations of extreme cold, extreme heat, or under a threat of severe weather.

## **Church Activities**

All children are encouraged to participate in Christian devotional activities, Bible stories, prayers, and songs. Children love to sing and share with others what they have learned; therefore, they will have occasional opportunities to sing during Sunday church services and are highly encouraged to attend. The preschool children also participate in an annual Christmas program before the Christmas break. If you have another church home, we certainly do not want to take you away from your services there. We simply provide these opportunities to let the children lift up their voices and talents to the Lord as a collective class. You are more than welcome to join any and all activities provided by Cross of Christ!

## **Statement of Belief**

Cross of Christ Preschool is an outreach mission of Cross of Christ Church. We are a congregation of the Wisconsin Evangelical Lutheran Synod (WELS). We do not claim to be the only saving church, but we do endeavor to preserve and pass on the truth as it is found in the Bible. Therefore, we believe, teach and confess:

- God created mankind and God is to determine how we are to live (Gen. 1 and 2);
- God is Triune, three persons in one God, beyond our understanding (1 Cor. 8:4; Mt. 28:19);
- We have failed to be what God wants and requires of us; therefore God has every right to punish us for our sins and failures (Rom. 3:10-11; 6:23);
- Though many try to gain God’s favor by “good” lives and “good” works, God has made it clear no one will get to heaven by their accomplishments (Gal. 2:16; Jam. 2:10; Rom. 3:20);
- God is merciful and has sent his Son, Jesus Christ, to save us – not by telling us what to do – but by doing it for us (Heb. 7:26-27; Gal. 2:16; 2 Cor. 5:21);
- Jesus is both true God and true man in one person (Jn. 1:1-2, 14);
- When Jesus died, he paid the full price for the salvation of the world (1 Jn. 2:2);
- Jesus rose from the dead, a fact that assures us of both his divinity and our salvation (Rom. 1:4; Jn. 11:25-26);
- God gives the benefits of Jesus’ life and death to us through faith (Rm. 3:28);
- The Holy Spirit works faith through the Word of God and the Sacraments of Baptism and the Lord’s Supper (Rm. 10:17; 1 Pet. 3:21; Mt. 26:28);
- Love, trust and gratitude for saving us lead us to honor and praise God with God-pleasing lives (Titus 2:14; Psalm 100).

## **Parent/Guardian Handbook Agreement**

Cross of Christ believes the Bible is the infallible, divine Word of God. For this reason, we rely on the Bible as the basis of the Standards of Conduct adopted at our school (Matt. 22:37-39; Rom. 13:8-10; Gal. 5:14; I Peter 2:17; I Cor. 9:27).

Our responsibility as a Preschool is to provide an environment that gives all children the spiritual awareness, growth, and development necessary to become mature Christians. The standards in this handbook are a necessary part of achieving and maintaining this goal and therefore must be adhered to by each member of our Preschool.

To best promote the scholastic and spiritual development of all our students, the principles set forth are required by each child. The parents/legal guardians of every child enrolled at Cross of Christ are required to review the Cross of Christ Preschool Handbook. This handbook outlines the standards and policies of the Preschool. **This Handbook Agreement must be signed by the Child's Mother/Father/Legal Guardian and returned to the director or front office by the end of the first week of school.** No student will be permitted to continue his or her attendance at Cross of Christ Preschool without returning this completed form.

***I have read, understood, and agree to the policies, procedures and guidelines outlined in this Cross of Christ Preschool Handbook.***

Mother/Father/Legal Guardian must sign and return.

Student Name \_\_\_\_\_ (Please Print)

Mother/Legal Guardian (1) Signature \_\_\_\_\_

Date \_\_\_\_\_

Father/Legal Guardian (2) Signature \_\_\_\_\_

Date \_\_\_\_\_

*A copy of this agreement is located in your registration paperwork.*

*Please sign the copy in the registration packet.*

# **Cross of Christ Lutheran Church**

11655 W. McMillan Road

Boise, ID 83713

(208) 375 – 3992

[www.cocidaho.org](http://www.cocidaho.org)

